

AGENDA
Laurens Central School
Board of Education
FACS Room 115 - 7:30 PM
January 17, 2024

I. OPENING OF MEETING

1. Call to order
2. Roll call and quorum check

II. ADOPTION OF AGENDA

III. MINUTES

1. Minutes – 12/20/23*

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

V. REPORTS AND DISCUSSIONS

1. Presentation on School Resource Officer – Rick Borchardt & Dan Demer from Upstate Security Consultants*
2. Superintendent's Report – B. Dorritie
3. Report from Building Principal – J. Mushtare
4. Report from Supervisor Transportation – J. Kessler
5. Report from Supervisor Buildings & Ground – S. West

VI. CORRESPONDENCE

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)*
2. Treasurer's Report C Fund (Cafeteria)*
3. Treasurer's Report F Fund (Special)*
4. Treasurer's Report T Fund (Trust & Agency)
5. Treasurer's Report L Fund (Library)*
6. Treasurer's Report H Fund (Checking) (Capital Project)*
Treasurer's Report H Fund (Savings) (Capital Project)*
7. Treasurer's Report Repair Reserve*
8. Treasurer's Report Capital Reserve*
9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve*
10. NYLAF Investment Account *
11. Transfers Over \$1000*

B. Other Reports (No Approval Required)

1. Warrants
Warrant #25 A Fund \$121,128.21 (General)*

Warrant #28	A Fund \$432,160.24 (General)*
Warrant #9	C Fund \$11,656.03 (Cafeteria)*
Warrant #13	F Fund \$16,614.57 (Special)*
Warrant #11	T Fund \$3,289.61 (Trust & Agency)*
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #27	P Fund \$169,917.54 (Payroll)*
Warrant #30	A Fund \$242,415.92 (General)*
Warrant #10	C Fund \$11,120.85 (Cafeteria)*
Warrant #14	F Fund \$1,928.00 (Special)*
Warrant #12	T Fund \$481.68 (Trust & Agency)*
Warrant #11	H Fund \$500.00 (Capital Fund)*
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #29	P Fund \$189,882.74 (Payroll)*

2. Transfers Under \$1000*
3. Cafeteria Report Current Month*
4. Cafeteria Report Year to Date*
5. Internal Claims Auditor's Reports*
6. Budget Status Report - Fund A*
7. Revenue Status Report - Fund A*
8. Cash Flow Analysis*
9. Extracurricular Reconciliation Report*

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. To waive the second reading and approve the following Board of Education policies:

#7412 – Limited Authorized Use of Physical Restraint
 #7412.1 – Physical Restraint Report
 #7413 – Timeout
 #7413.1 – Timeout Use Report

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. The permanent appointment and contract of Sam Weitzel to the position of Maintenance Worker, effective February 1, 2024.*
2. The resignation of Kassidy Qua from the position of Teacher Aide effective January 19, 2024.*
3. The appointment of John Oliver to the Substitute positions of Cleaner, Teacher Aide, and Food Service Helper for the remainder of the 2023-2024 school year, pending fingerprint clearance. His salary will be \$15.00 per hour.

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. To accept the 2022-2023 Audit as completed by External Auditor, Cwynar and Company.*
2. To authorize the Superintendent to accept or reject the 2024-2025 Fuel Bids that are to be opened at 2:00 pm on _____, in the District Office.

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases.*

CSE: 21207, 21208

CPSE: None

504: 21206

XI. INFORMATION

1. Student Enrollment Report December 31, 2023*
2. 2024-2025 Budget Timeline*
3. Management letter from Cwynar, Farrow & Locke, CPAs*

XII. MEETINGS

1. February 3, 2024 - All-County Festival 2:00 pm Edmeston Central School
2. February 21, 2024 - Board of Education 6:30 PM Workshop/7:30 PM Meeting

XIII. OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Student
2. Personnel

XV. FINAL ADJOURNMENT

Draft MINUTES
**Laurens Central School
Board of Education
FACS Room 115 - 7:30 PM
December 20, 2023**

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:30 pm by President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, T. Francisco, G. Murello, M. Wikoff, P. Bush-Allen

Board Members Absent: None

Others Present: J. Mushtare, Building Principal; P. Weir, District Clerk; A. Schlee, District Treasurer; B & G, Steve West; Members of the Staff and Community (see attached sign in sheet).

**Adoption of Agenda
With Addenda**

II. ADOPTION OF AGENDA with Addenda

Motion made by G. Murello, seconded by M. Wikoff to adopt the agenda with addenda. Motion carried 5-0-0.

Minutes

III. MINUTES

1. Minutes – Regular Meeting - 11/15/23

Motion made by P. Bush-Allen, seconded by T. Francisco to approve the minutes. Motion carried 5-0-0.

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports and Discussions

V. REPORTS AND DISCUSSIONS

1. Superintendent's Report – B. Dorritie – absent - written
2. Report from Building Principal – J. Mushtare
 - Field Trips
 - Deck the Halls
 - Santa at the Gazebo
 - Concerts – shout out to the Music Program for such a good job
 - JED Foundation visitors
 - Computer-based testing for 3-8 grades mandatory this year
 - February 2024, 8th graders selected to take the NAEP (National Assessment of Educational Progress) Assessment
3. Report from Supervisor Transportation – J. Kessler - absent
4. Report from Supervisor Buildings & Ground – S. West
 - Capital Outlay lighting project is done
 - Capital Project is done
 - Thinking about Capital Outlay for next year – lighting and/or security
5. NYSSCA Conference – R. Gardner – Written

Correspondence

VI. CORRESPONDENCE

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the

Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)
2. Treasurer's Report C Fund (Cafeteria)
3. Treasurer's Report F Fund (Special)
4. Treasurer's Report T Fund (Trust & Agency)
5. Treasurer's Report L Fund (Library)
6. Treasurer's Report H Fund (Checking) (Capital Project)
Treasurer's Report H Fund (Savings) (Capital Project)
7. Treasurer's Report Repair Reserve
8. Treasurer's Report Capital Reserve
9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve
10. NYLAF Investment Account
11. Transfers Over \$1000

Motion made by M. Wikoff, seconded by G. Murello to approve the Treasurer's Reports. Motion carried 5-0-0.

B. Other Reports (No Approval Required)

1. Warrants
 - Warrant #22 A Fund \$189,786.68 (General)*
 - Warrant #6 C Fund \$9,218.48 (Cafeteria)*
 - Warrant #10 F Fund \$7,772.86 (Special)*
 - Warrant # T Fund \$0 (Trust & Agency)
 - Warrant #9 H Fund \$5,927.79 (Capital Fund)*
 - Warrant #6 TE Fund \$300.00 (Trust-Scholarship)*
 - Warrant # L Fund \$0 (Library)
 - Warrant # P Fund \$0 (Payroll)
 - Warrant #23 A Fund \$198,512.69 (General)*
 - Warrant #7 C Fund \$10,417.09 (Cafeteria)*
 - Warrant #11 F Fund \$16,826.63 (Special)*
 - Warrant #9 T Fund \$869.83 (Trust & Agency)*
 - Warrant # H Fund \$0 (Capital Fund)
 - Warrant # TE Fund \$0 (Trust-Scholarship)
 - Warrant # L Fund \$0 (Library)
 - Warrant #24 P Fund \$177,733.95 (Payroll)*
 - Warrant #26 A Fund \$123,179.13 (General)*
 - Warrant #8 C Fund \$5,775.19 (Cafeteria)*
 - Warrant #12 F Fund \$23,104.60 (Special)*
 - Warrant #10 T Fund \$339.83 (Trust & Agency)*
 - Warrant #10 H Fund \$40,615.62 (Capital Fund)*
 - Warrant # TE Fund \$0 (Trust-Scholarship)
 - Warrant # L Fund \$0 (Library)
 - Warrant #25 P Fund \$181,387.91 (Payroll)*
2. Transfers Under \$1000*
3. Cafeteria Report Current Month*
4. Cafeteria Report Year to Date*
5. Internal Claims Auditor's Reports*
6. Budget Status Report - Fund A*
7. Revenue Status Report - Fund A*
8. Cash Flow Analysis*
9. Extracurricular Reconciliation Report*

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

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| K. Qua Teacher Aide | 1. | The probationary appointment of Kassidy Qua to the position of Teacher Aide, retroactive to November 27, 2023. Her salary will be \$18,369, pro-rated for the 2023-2024 school year.

Motion made by G. Murello, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0. |
| D. Ronson rescind Track Assistant | 2. | To rescind the appointment of Dan Ronson as the Track Assistant Coach for the 2023-2024 school year.

Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the above rescinded appointment. Motion carried 5-0-0. |
| Coaching appointments 23-24 | 3. | The following coaching appointments for the 2023-2024 spring sports season:

Dan Ronson – Modified Baseball
Omar Nelson – Track Assistant

Motion made by T. Francisco, seconded by M. Wikoff to approve the above appointments. Motion carried 5-0-0. |
| V. Munro probationary Keyboard Specialist | 4. | The probationary appointment of Victoria Munro as a Keyboard Specialist/Confidential Secretary to the School Counselors, as a result of passing the required Civil Service Exam, effective December 21, 2023 and continuing until August 20, 2024.

Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the above appointment. Motion carried 5-0-0. |
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New Business | | |
| | | B. NEW BUSINESS
Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following: |
| Track & Field Merger | 1. | To authorize the merger of Boys and Girls Modified and Varsity Track and Field with Milford Central School for the Spring 2024 season.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above mergers. Motion carried 5-0-0. |
| Social Media Litigation | 2. | The attached resolution authorizing litigation against social media companies.

Motion made by P. Bush-Allen, seconded by G. Murello to approve the attached resolution. Motion carried 5-0-0. |
| BOE Policy | 3. | To waive the first reading and approve the attached board policy #6141 – Workplace Violence Prevention Statement, as mandated by New York State.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the attached board policy. Motion carried 5-0-0. |
| Substitute Pay Increase | 4. | To raise the pay for Non-certified Substitute Teachers and Substitute LPNs to \$97.50 per day to meet the minimum wage increase, effective January 1, 2024.

Motion made by P. Bush-Allen, seconded by T. Francisco to approve the above raise in pay. Motion carried 5-0-0. |

Mileage reimbursement increase	<p>5. An increase for the established mileage reimbursement to \$.67 per mile, effective January 1, 2024.</p> <p>Motion made by G. Murello, seconded by T. Francisco to approve the above increase. Motion carried 5-0-0.</p>
Spring sport mergers	<p>6. To authorize the mergers of Modified and Varsity Softball and Modified and Varsity Baseball with Milford Central School for the spring 2024 season.</p> <p>Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the above mergers. Motion carried 5-0-0.</p>
CSE	<p>X. COMMITTEE ON SPECIAL EDUCATION</p> <p>Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases.</p> <p>CSE: 10226</p> <p>CPSE: None</p> <p>504: None</p> <p>Motion made by M. Wikoff, seconded by P. Bush-Allen to approve the above CSE cases. Motion carried 5-0-0.</p>
Information	<p>XI. INFORMATION</p> <p>1. Student Enrollment Report – November 30, 2023</p> <p>2. NYSIR News – November 2023</p>
Meetings	<p>XII. MEETINGS</p> <p>1. January 17, 2024 - Board of Education Meeting 7:30 PM</p>
Open Comment	<p>XIII. OPEN COMMENT PERIOD</p>
Executive Session	<p>XIV. EXECUTIVE SESSION</p> <p>Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:</p> <p>1. Personnel</p> <p>2. Student</p> <p>The Board adjourned to executive session at 7:50 pm to discuss Personnel and student issues. Motion made by M. Wikoff, seconded by G. Murello. Motion carried 5-0-0.</p>
Final Adjournment	<p>XV. FINAL ADJOURNMENT</p> <p>The Board adjourned from executive session at 8:18 pm. Motion made by M. Wikoff, seconded by T. Francisco. Motion carried 5-0-0.</p> <p>The Board adjourned, without further discussion at 8:18 pm. Motion made by P. Bush-Allen, seconded by G. Murello. Motion carried 5-0-0.</p>

PLEASE PRINT YOUR NAME BELOW

December 20, 2023

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

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